

MEMORANDUM OF AGREEMENT BETWEEN THE UNIVERSITY OF FLORIDA  
INSTITUTE OF FOOD AND AGRICULTURAL SCIENCES, COOPERATIVE EXTENSION SERVICE  
AND Nassau County, COOPERATOR, TO ESTABLISH THE POSITION  
OF ADJUNCT COUNTY EXTENSION AGENT

The Board of County Commissioners of Nassau County  
(hereinafter referred to as COUNTY) and Florida Cooperative Extension  
Service, Institute of Food and Agricultural Sciences, University of  
Florida (hereinafter referred to as UNIVERSITY) do hereby agree to the  
establishment of an adjunct County Extension Agent position for  
Nassau County.

COUNTY AND UNIVERSITY mutually agree that:

1. The Extension Educational Program will be under the direction of the University.
2. The Adjunct County Extension Agent (hereinafter referred to as AGENT) will carry out his/her duties in compliance with the Affirmative Action Program of the UNIVERSITY.
3. The Extension Educational Program shall be planned cooperatively with the people of COUNTY and UNIVERSITY and shall be designed to meet the needs of the people of the COUNTY.
4. The AGENT'S performance will be evaluated annually by the University.
5. The recruitment, screening and selection of AGENT shall be the responsibility of the COUNTY. Candidates must meet minimum qualifications for appointment and the minimum salary for AGENT. The UNIVERSITY shall have the opportunity to accept or reject the final candidate for the AGENT position.
6. This agreement may be terminated by written notice from either the COUNTY or UNIVERSITY.

COUNTY agrees:

1. To provide, equip and maintain an adequate office.
2. To appropriate a total of \$ 36,285.00 to be disbursed as follows:
  - A. \$ 34,785.00 to be disbursed by COUNTY for salary and fringe benefits of AGENT.
  - B. \$ 1500.00 for COUNTY approved travel and per diem.
3. To provide, when fiscally possible, salary increases to support promotion in the UNIVERSITY system.

UNIVERSITY agrees it shall:

1. To furnish supervision and programmatic support of UNIVERSITY subject matter specialists, bulletins, leaflets, electronic media and other materials pertaining to the Extension Education Programs. In addition, UNIVERSITY shall provide travel and per diem for in-service training.
2. Provide an opportunity for the AGENT to apply for promotion within the UNIVERSITY system.
3. To provide appointment, as an AGENT on a continual basis, to the individual selected and designated by the co-signatories of this agreement.
4. To provide the use of the penalty mail privilege.

Board of County Commissioners

Nassau  
County of \_\_\_\_\_

Vice *Christine Taylor Stephens*  
Chairperson

Florida Cooperative Extension Service

*Christine Taylor Stephens*  
Dean

August 14, 1995  
Date

*8/30/95*  
Date